

Ossian Town Board Minutes

- Date:** January 3, 2017
- Place:** Ossian Town Hall, 4706 Ossian Hill Rd., Dansville, Livingston County, State of New York
- Purpose:** Organizational Board Meeting
- Present:** Supervisor Dwight Knapp, Councilman John Van Heusen, David Mark, Chris Pero, David Walker, Town Clerk Stephen Rauber, Code Enforcement Officer Robert Bourgoine, Shaun Metcalfe Highway Superintendent
- Absent:** None
- Call to Order:** The Organizational Meeting of the Ossian Town Board was called to order by Supervisor Dwight Knapp at 7:00 PM.
- Pledge:** The pledge to the flag was led by Dwight Knapp.
- State of Town:** Supervisor Knapp presented the State of the Town for 2016. (Attached)
- Appointment and Adoptions:** The following appointments were read by Supervisor Knapp:
1. Appointment of Finance and Management Consultant – Baldwin Business Services.
 2. Appointment of Deputy Supervisor – John Van Heusen.
 3. Appointment of Deputy Highway Superintendent – Keith Young.
 4. Appointment of Town Historian - Rhea Walker – 1yr
 5. Appointment of Code Enforcement Officer – Robert Bourgoine 1yr.
 6. Appointment of Deputy Town Clerk – Rhea Walker.
 7. Appointment of Zoning Board of Appeals – Deanne Knapp – 5yrs.
 8. Appointment of Planning Board – Charles Bancroft – 7yrs.
 9. Appointment of Traffic Safety Board – David Mark 2yrs – Keith Young (Deputy) 2yrs.
- Councilman Van Heusen moved to accept #1 through #9 Appointments. Councilman Mark seconded the motion. Carried.
- Adoptions as follows were read by Supervisor Knapp:
10. Renew Town attorney Contract 1yr.
 11. Adoption of Procure Policy.
 12. Adoption of Highway Employee Benefits.
 13. Adoption of Investment Policy.
 14. Adoption of Mileage Rate - \$.531/2 per mile.
 15. Adoption of Mileage Reimbursement Policy.
 16. Adoption of 2017 Salary and Rate Schedule for Officers and Town Highway Employees.
 17. Adoption of the Second Tuesday of each Month for Regular

Board Meetings at 7:30 pm at the Ossian Town hall.

18. Adoption of the Rules of Procedure for Town Meetings.

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| A. Call to Order | F. Claims |
| B. Pledge of Allegiance | G. Financial Report |
| C. Approval of Minutes | H. Reports |
| D. Privilege of the Floor | I. Other Business |
| E. Communications | J. Adjournment |

Councilman Pero moved to accept the Adoptions #10 through #18.
Councilman Mark seconded the motion. Carried.

Supervisor Knapp read the following Designations.

19. Designation of the Livingston County News as the Official Newspaper for the Town of Ossian.
20. Designation of the Community Bank – NA and Five Star Bank as Official Depositors.

Councilman Walker moved to adopt Designations #19 and #20.
Councilman Mark seconded the motion. Carried.

Adjournment:

Councilman Van Heusen moved to adjourn. Councilman Pero seconded the motion. Carried. Meeting adjourned at 7:15 pm.

Steve Rauber, Ossian Town Clerk
January 4, 2017