

## Ossian Town Board Minutes

- Date:** December 13, 2016
- Place:** Ossian Town Hall, 4706 Ossian Hill Rd., Dansville, Livingston County, State of New York
- Purpose:** Regular Board Meeting
- Present:** Supervisor Dwight Knapp, Councilman David Mark, David Walker, John Van Heusen, Code Enforcement Officer Robert Bourgoine, Highway Superintendent Shaun Metcalfe, Town Clerk Steve Rauber, Assessor Holly Smalt
- Absent:** Councilman Chris Pero
- Call to Order:** The Regular Meeting of the Ossian Town Board was called to order by Supervisor Dwight Knapp at 7:30 PM.
- Pledge:** The pledge to the flag was led by Rhea Walker. A moment of silence was held in memory of Town Resident, Peggy Scott.
- Approval of Minutes:** The minutes from the November 9, 2016 Regular Board Meeting were presented. Councilman Van Heusen moved to accept the minutes as presented to the Board. Councilman Walker seconded the motion. Carried.
- Communications:** Supervisor Knapp stated that the Livingston County Planning Dept. has issued new County Planning Board forms and procedures effective January 1, 2017. Copies are available in the Ossian Town Clerks office.
- Financial Report:** Supervisor Knapp presented the financial report for the month of November 2016. Total disbursements were \$34,464.78 and total receipts were \$37,474.78. Councilman Walker moved to accept the financial report as presented. Councilman Mark seconded the motion. Carried.
- Claims:** Highway Fund claims #170 through #183 totaling \$34,346.51 and General Fund claims #160 through #173 totaling \$6,255.98 were presented for audit. Councilman Mark moved to accept all claims presented for payment. Councilman Van Heusen seconded the motion. Carried.
- Reports:** Town Clerk Rauber reported a total business of \$131.00 for the month of November. A check for that amount was presented to the Supervisor.  
Town Justice Wilson presented \$550.00 from fines collected in November to the Supervisor.  
Assessor Smalt stated that she is working on exemption renewals and transfers. She also stated that she will be available on Wednesdays and Fridays as a convenience to Ossian residents. Code Enforcement Officer Bourgoine has issued two building permits during the month.  
Youth Board Representative Tony Scavone reported that Issac Heating is taking applications for people with little or no work

experience to attend a twelve week training program to learn the HVAC trade with a promise of employment at the end of training. Highway Superintendent Metcalfe reported that core samples have been taken on White Road in preparation for the 2017 CHIPS project.

Town Historian Rhea Walker that she attended the Livingston County Historians Meeting. The soup and cookie sale event was very successful.

**Other Business:**

Supervisor Knapp presented the 2017 Inter Municipal Agreement. Councilman Mark moved to authorize the Supervisor to sign and enter into the Agreement for 2017. Councilman Van Heusen seconded the motion. Carried.

Supervisor Knapp informed the Board that an opening exists on both the Zoning Board of Appeals and on the Planning Board. David Mark and Keith Young have accepted to serve on the Livingston County traffic Safety Board.

The Yearend Meeting will be held on December 29, 2016 at 7:00pm and the Organizational Meeting will be held on January 3, 2017 at 7:00pm.

Councilman Van Heusen moved to go into Executive Session to discuss a personnel matter. Councilman Walker seconded the motion. Carried.

No action was taken.

Councilman Van Heusen moved to leave Executive Session and return to Regular Session. Councilman Mark seconded the motion. Carried.

Supervisor Knapp requested a Special Meeting be held on December 20, 2016 at 2:00 pm to discuss Highway Department winter hours.

**Adjournment:**

Councilman Van Heusen moved to adjourn. Councilman Walker seconded the motion. Carried. Meeting was adjourned at 8:30pm.

Steve Rauber, Ossian Town Clerk  
December 20, 2016