

Ossian Town Board Minutes

- Date:** July 11, 2017
- Place:** Ossian Town Hall, 4706 Ossian Hill Rd., Dansville, Livingston County, State of New York
- Purpose:** Regular Board Meeting
- Present:** Supervisor Dwight Knapp, Councilman David Mark, Chris Pero, David Walker, John Van Heusen, Code Enforcement Officer Robert Bourgoine, Highway Superintendent Shaun Metcalfe, Assessor Holley Smalt
- Absent:** Town Clerk Stephen Rauber
- Call to Order:** The Regular Meeting of the Ossian Town Board was called to order by Supervisor Dwight Knapp at 7:30 PM.
- Pledge:** The pledge to the flag was led by Rhea Walker.
- Approval of Minutes:** The minutes from the June 13, 2017 Regular Board Meeting, were presented. Councilman Mark requested that three corrections be made to reports made by Clerk Steve Rauber, Highway Superintendent Metcalfe and Historian Walker. Councilman Van Heusen moved to accept the minutes as corrected. Councilman Pero seconded the motion. Carried.
- Communications:** Supervisor Knapp announced that the Republican Party Caucus will be held on July 25, 2017 at 7:30pm at the Ossian Town Hall. Councilman Mark announced that the Democratic Party Caucus will be held on August 14, 2017 at 7:00pm at the Ossian Town Hall. Supervisor Knapp stated that budget requests are due on August 8, 2017. Supervisor Knapp stated that a safety inspection was done and that NYMIR had no recommendations at this time.
- Financial Report:** Supervisor Knapp presented the financial report for the month of June 2017. Total disbursements were \$92,690.06 and total receipts were \$12,841.53. Councilman Pero moved to accept the financial report as presented. Councilman Walker seconded the motion. Carried.
- Claims:** Highway Fund claims #94 through #107 totaling \$46, 697.66 and General Fund claims #93 through #106 totaling \$3,545.01 were presented for audit. Councilman Walker moved to accept all claims presented for payment. Councilman Van Heusen seconded the motion. Carried.
- Reports:** Town Clerk Rauber reported a total business of \$110.00 for the month of June. A check for that amount was presented to the Supervisor. Historian Walker reported that she talked to a gentlemen who is writing a book about Poag's Hole and that he also owns the property where School #2 once was. He would like to have a historic marker placed there. Town Justice Wilson presented a check for \$568 from fines collected in the month of

June to the Supervisor. Code Enforcement Office Bourgoine reported that there was one house demolished and a pad poured for a double wide. Of the ten notices mailed out about unlicensed cars six are now in compliance. He read a letter from the SPCA about a gift of horses to a resident and that he stated he wanted to check with the Town Board about the correct amount of property that was needed to be available for the horses. Assessor Smalt reported that she left the Town of Ossian 2017 Final Assessment Roll on June 30, 2017 with Town Clerk Rauber and placed a notice in the paper on June 29, 2017. She stated that she attended a class in Batavia about the New York State Real Property update. She reported that she will be doing a reassessment project of all properties for the 2018 assessment roll. Superintendent Metcalfe reported that the department will be doing grading and ditching for the county.

Other Business:

Supervisor Knapp discussed conducting a reassessment of all properties in the Town for the 2018 assessment roll to maintain a uniform standard of assessment for the Town since the Town has undergone the revaluation of real properties. Councilman Van Heusen moved to adopt Resolution 1 of 2017 which is: Resolution Requesting State Assistance for Reassessment Project for the Town of Ossian. Whereas, the Town of Ossian has undergone the revaluation of real properties within the Town, the Town feels that it is necessary to conduct a reassessment project of all properties for the 2018 assessment roll to maintain a uniform standard of assessment for the Town; and Now, Therefore, it is hereby Resolved, by the Town Board of the Town of Ossian, New York, that the Town of Ossian hereby requests State assistance, specifically from NYS Office of Real Property Services, to do a reassessment project to maintain a uniform standard of assessment in accordance with Section 305 of the Real Property Tax Law; and it is further

Resolved, that the Supervisor is hereby authorized and directed to expend the necessary funds for preparation of said plan and the establishment and maintenance of the Real Property Improvement Program.

Councilman Pero seconded the resolution. Roll call vote as follows: Councilman Walker – aye, Councilman Pero – aye, Councilman Mark – aye, Councilman Van Heusen- aye and Supervisor Knapp – aye. Carried.

Councilman Pero moved to transfer the following funds:

General Fund

Transfer From:

UNANTICIPATED REVENUE		
A3005	Mortgage Tax	\$ 725.00
A3089	Farmland Grant	<u>\$ 4004.00</u>
		\$ 4729.00

Transfer To:

A1910.4	Unallocated Insurance	\$ 645.00
A3510.4	Dog Control Contr.	\$ 80.00
A8010.4A	Zoning Contr – Farmland Grant	<u>\$ 4004.00</u>
Total		\$ 4729.00

Councilman Van Heusen seconded the motion. Carried.

Supervisor Knapp stated that Livingston County would like the towns and villages of the county to pass a resolution supporting a NYS Consolidated Funding Application for the Livingston County Comprehensive Water Study Supply Study Update. Councilman Van Heusen moved to accept Resolution 2 of 2017 stating that the Town of Ossian hereby agrees to name the County of Livingston as the lead applicant to submit a grant application, on the behalf of the County of Livingston and interested and involved agencies in

the amount of \$300,000 to the New York State Consolidating Funding Application of the Finger Lakes Regional Economic Development Council for the purpose of developing the Livingston County Comprehensive Water Supply Study Update Project. Councilman Pero seconded the motion. Roll call vote as follows: Councilman Walker – aye, Councilman Pero – aye, Councilman Mark – aye, Councilman Van Heusen – aye, Supervisor Knapp – aye. Carried. Supervisor Knapp stated that Livingston County Highway Department is now accepting bids on their 1991 grader. After a discussion Councilman Van Heusen made the motion that the Town of Ossian bid \$35,102 to purchase the grader. Councilman Walker seconded the motion. Carried. Supervisor Knapp received an Anti-Harassment Policy handbook from NYMIR which contains a municipal harassment prevention policy. He asked the Board if they wanted to adopt this policy and after discussion it was decided by the board to table the decision. Supervisor Knapp mentioned that there is a problem with the front door and that he has asked someone to look at it. Councilman Walker made the motion to enter executive session to discuss a personnel matter at 8:32. Councilman Pero seconded the motion. Carried. Councilman Van Heusen made the motion to leave executive session. Councilman Walker seconded the motion. Carried. No action was taken.

Adjournment: Councilman Walker moved to adjourn. Councilman Mark seconded the motion. Carried. Meeting was adjourned at 8:45 pm.

Rhea Walker, Deputy Ossian Town Clerk
July 11, 2017